

OFFICIAL MINUTES
ELEVA-STRUM BOARD MEETING

REGULAR BOARD MEETING

December 12, 2011

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President Havenor called the meeting to order at 6:30 P.M. in the MS/HS IMC at Central.

Roll call: Tom Bilski, present; Dan Wallery, absent; Robert Smith, present; Jody Ausen, present; Brett Semingson, present; Greg Sather, present; Lois Havenor, present. Six present.

Verification of public notice and agenda was published in the December 8, 2011 issue of the Tri-County News. Agendas also posted at all three schools and the post offices in Eleva and Strum.

Motion by Semingson, seconded by Smith to approve the agenda as posted. Motion carried.

Wallery entered meeting at 6:32 p.m.

Motion by Ausen, seconded by Sather to approve the minutes of the November 14, 2011 regular board meeting. Motion carried.

Mr. Semingson, District Administrator, read a thank you letter from Craig Cegielski on the approval of the new Director of Technology Education position.

Motion by Wallery, seconded by Smith to approve payment of General Fund checks #44327-44488; Student Activity Fund checks #15086-15125. Roll call: Bilski, yes; Wallery, yes; Sather, yes; Ausen, yes; Smith, yes; Semingson, yes; Havenor, yes. Motion carried

The discussion on the WASB resolutions was tabled until the January board meeting.

Motion by Smith, seconded by Ausen to approve the purchase order for glycol for the boiler system from Precision Heating and Cooling for \$7,701.10. Roll call: Ausen, yes; Sather, yes; Bilski, yes; Semingson, yes; Wallery, yes; Smith, yes; Havenor, yes. Motion carried.

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Motion by Wallery, seconded by Semingson to approve the purchase order to CESA #10 for 100 cases of 25 watt T-8 lamps for \$6,750.00. Roll call: Bilski, yes; Wallery, yes; Smith, yes; Ausen, yes; Semingson, yes; Sather, yes; Havenor, yes. Motion carried.

Motion by Sather, seconded by Bilski to accept Mary Salava's retirement request from the food service department as of December 31, 2011 with thanks for her many years to the district. Motion carried.

Motion by Wallery, seconded by Bilski to approve Lisa Windjue's request for a day of unpaid leave in February 2012. Motion carried.

Motion by Semingson, seconded by Smith to approve Kirsten Wagner's request for two days of unpaid leave in April 2012 as long as personal days are used first. Motion carried.

Motion by Bilski, seconded by Wallery to extend a 30 day summer contract to Warren Behm for work within the Ag department. Motion carried.

Motion by Smith, seconded by Ausen to make the following revisions to the employee handbook effective immediately:

- a. In section four relating to personal days, take out "cannot be used as vacation."
- b. In bereavement leave, move grandparent to "immediate family" section.
- c. In the teacher work day schedule, allow flexible work hours either from 7:30-3:30 or 7:45-3:45 as long as it is approved by the principal ahead of time and must be done on a quarterly basis.
- d. Staff may leave the building on Fridays after busses have left.
- e. In compensation time off for non-exempt staff, allow to bank the hours but must be used by the end of the school year and limited to accumulation of no more than 16 hours.
- f. In student contact between 10:00 p.m. and 5:00 a.m. add "student initiated communications" as acceptable.
- g. In cell phone use, under may be used during prep time for emergency only, add "or school business."

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- h. Under compensation for exempt staff, add paid for loss of prep time as it was in the previous master contract.
- i. Under compensation for non-exempt staff, add bus driver bonus as it was in the previous master contract.
- j. Under compensation for non-exempt staff, add bus driver compensation for plugging in busses at their residence as it was in the previous master contract.

Roll call: Wallery, yes; Ausen, yes; Sather, yes; Bilski, yes; Smith, yes; Semingson, yes; Havenor, yes. Motion carried.

Motion by Smith, seconded by Bilski to approve the administrative employees portion of the employee handbook as presented. Roll call: Sather, yes; Semingson, yes; Ausen, yes; Wallery, yes; Bilski, yes; Smith, yes; Havenor, yes. Motion carried.

Motion by Bilski, seconded by Semingson to approve the co-curricular staff portion of the employee handbook as presented. Roll call: Semingson, yes; Smith, yes; Wallery, yes; Ausen, yes; Sather, yes; Bilski, yes; Havenor, yes. Motion carried.

Motion by Ausen, seconded by Sather to approve the substitute employees portion of the employee handbook as presented with increasing the 2011-12 substitute teacher pay schedule to \$90 per day effective immediately. Roll call: Smith, yes; Bilski, yes; Semingson, yes; Sather, yes; Ausen, yes; Wallery, yes; Havenor, yes. Motion carried.

Motion by Ausen, seconded by Smith to move forward with the digital learning initiative with implementation by the fall of 2012. Grades 9-12 receiving Macbook laptops and grades 3-8 receiving iPads. Grades K-2 will be carts of either iPads or iPod touches that will be based on determination of needs. Motion carried.

Mr. Kulig, HS/MS Principal, Mr. Kempf, Elementary Principal, and JB Grangaard, Technology Director spoke on what they learned while attending the recent School Leaders Advancing Technology in Education (SLATE) conference.

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Mr. Semingson, District Administrator discussed employees who work on the local volunteer fire departments, current years reduced fee for Cluster A membership, holiday days off for employees and a budget update.

Motion by Wallery, seconded by Smith to enter executive session as per SS 19.85 to discuss administrative contracts and special education student mediation. Roll call: Smith, yes; Ausen, yes; Sather, yes; Bilski, yes; Semingson, yes; Wallery, yes; Havenor, yes. Motion carried

Motion by Smith, seconded by Semingson to exit executive session. Roll call: Sather, yes; Bilski, yes; Ausen, yes; Semingson, yes; Wallery, yes; Smith, yes; Havenor, yes. Motion carried

Motion by Bilski, seconded by Smith to adjourn. Motion carried.

Meeting adjourned at 10:15 P.M.

THOMAS J. BILSKI
CLERK